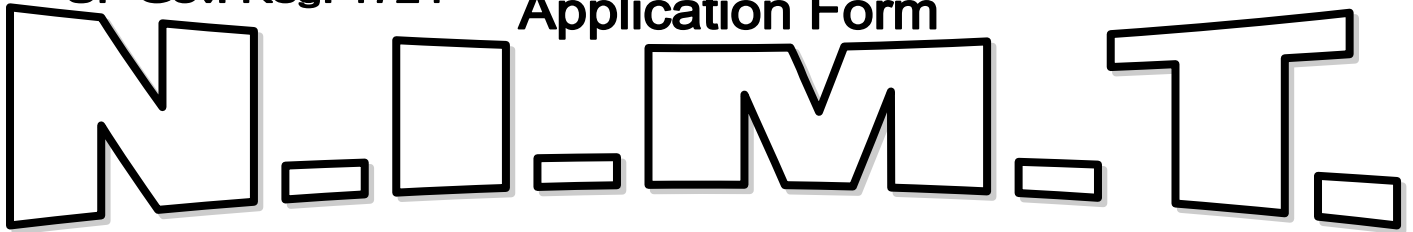


Application Form



**NIRMAL INSTITUTE OF MANAGEMENT & TECHNOLOGY**

**Course Name:** .....

**Candidate Name:** .....

**Father's Name:** .....

**mothers name:** .....

**Category (SC/ ST/ OBC/ Gen):**..... **d.o.b** .....

**Gender** ..... **Marital Status** .....

**nationality** ..... **religion** .....

**Contact Address:**.....

**permanent address:** .....

**Pin Code(Compulsory)** .....

**Contact NO. OF Guardians :** .....

**CONTACT NO. OF Student :** .....

**E-Mail id(Compulsory)** .....

**Qualification details:- school/collage/institute** .....

**board/university** ..... **passing year** ..... **marks** .....

**percentange** ..... **division** .....

**Remarks** ..... **Date :** ..... **Place :** .....

**terms & condition**

- \* good behaviour with all student & teachers
- \* daily present in classroom
- \*paid fees in every month on time

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**NOTE:** otherwise your registration is cancelled and your payment not return ..... and ..... agree all terms and conditions and we will not any claim on institute in future.

center manejiner's signature

Signature of Candidate

**ADD:- CHAUDHARY MARKET OPP  
ROADAYS WORKSHOP HATHRAS ROAD TERI**

An Iso Certified 9001-2015 Institute

Computer Ac Institute

# NIMT COMPUTER EDUCATION HUB

Only 300/-rs/month

M.D.C.A. Duration-15<sup>th</sup> Months

Master Diploma In Computer Application

Basic, Tally, D.T.P., Swl, Weblan, Hw&Netw, G.K.Computer, Ccc, Lab Work  
Free:- Free Books, English Speking,Online Competition Test, FillUp All Tyes Job Form

**A.D.O.A DUR-12<sup>TH</sup> MON**

**ADV DIP IN OFIC AUTO**

**A.BASIC, A.TALLY,  
CCC**

**A.D.C.A DUR-12<sup>TH</sup> MON**

**ADV DIP IN COM APPLIC**

**A.BASIC, A.D.T.P.**

**A.C.ACC.T. DUR-6<sup>TH</sup> MON**

**ADVANCE COMPUTER ACCOUNT IN TALLY**

BASIC ACCOUNTING FUNDAMENTAL OF TALLY  
ACCOUNTING MASTERS IN TALLY INVENTORY IN TALLY  
VAUCHER ENTRY IN TALLY ADVANCED INVENTORY  
IN TALLY ADVANCE ACCOUNTING IN TALLY  
VALUE ADDED TEX CENTRAL SALES TAX POINT  
OF SCALE JOB COSTING MULTILINGUAL  
CAPABILITE TECHNOLOGICAL ADVANTAGE OF TALL  
TALLY NET & REMOTE CAPABILITIES APPLICATION  
MANAGEMENT & CONTROLS ONLINE HELPS &  
SUPPORT SERVICES TAX TAX DEDUCTED AT  
SOURCE TAX COLLECTED AT SOURCE EXCISE  
FOR DEALERS EXCISE FOR MANUFACTURES  
PAYROLL ACCOUNTING & COMPLIANCE

**Advance  
Duration**

**D.T.P.  
6<sup>th</sup> Months**

Introduction Introduction Window Working With Files  
And Folders Getting Started With Pagemaker Editing Text  
Formatting Text Master Pages Working With Graphics And  
Objects Managing And Printing A Publication Getting Started  
Coreldraw Basics Drawing And Selecting Working With Text  
Working With Images Page Layout Background  
Starting Photoshop Working With Images Making Selections  
Paintng, Drawing And Retouching Tools Layers Type Filters  
Printing And Customization

**ADVANCE WEB LANGUAGE DURATION 6<sup>TH</sup> MONTHS**  
HTML, DHTML, XML, CSS, JAVA SCRIPT, PHP, .NET

## **ADVANCE DIPLOMA IN HARDWARE & NETWORKING DURATION 6TH MONTHS**

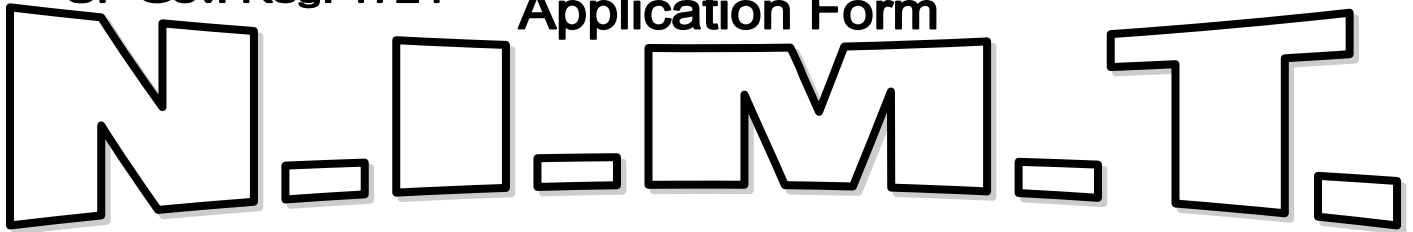
computer an introduction	input devices	output devices	microprocessor
computer memory	ram dram and flash	hard disk drive	optical storage
cd/dvd/bd	operating systems	dos/unix/linux/windows	assembling a pc
assembling pc with	various motherboards	intel core i3 / i5 / i7 cpu	computer booting
process and problems	system optimization	computer networking	networking in windows
novell network	laptop troubleshooting		

## **ADVANCE COMPUTER BASIC INFORMATION**

**Duration 6<sup>th</sup> Months**

What is Computer	Components of Computer System	Concept of Hardware and Software
Application Software	Representations of Data / Information	Concept of Data processing
applications of IECT	basics of operating system	the user interace operating
system simple setting	file and directory management	types and files
word processing basics	opening and closing documents	text creation and manipulation
formatting the text	table manipulation	elements of electronic spreetsheet
manipulation of cells	function of charts	basic of computer networks internet
service on internet	preparing computer for internet access	web browsing software
configuring web browser	search engines	using e-mails advance e-mail
features	instant messaging and collaboration	creation of presentations
preparation of slides	providing aesthetics	slide show
	presentations of slides	

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		slide show